



SPECIAL OPEN COUNCIL REPORT
Finance
For the December 8, 2025 Council Meeting

DATE: December 1, 2025 File No.

TO: Mayor and Council

FROM: John Kurvink, Chief Financial Officer

RE: Proposed 2026-2030 Capital Budget for General Fund

RATIONALE:

Annually, Council is required to develop a five-year financial plan (2026-2030) which includes both Operating and Capital expenditures for its water, sewer and general fund.

This report summarizes the capital expenditures related to general fund expenditures over the 2026-2030 period. The purpose is to inform Council and seek feedback before returning to a future Council meeting with the draft 2026-2030 Financial Plan.

OPTIONS:

- 1) Council can accept the recommended plan as proposed by staff and request that it be incorporated into the 2026-2030 Financial Plan
- 2) Council can ask staff to re-work the plan based on Council/Staff feedback and incorporate revised document into the 2026-2030 Financial Plan
- 3) Council can seek additional information from staff

RECOMMENDATION:

That Council accept the 2026-2030 capital plan for general expenditures as presented and request staff to incorporate into the 2026-2030 Financial Plan.

RECOMMENDATION IMPLICATIONS:

Capital spending plan and funding sources for general fund will impact the balances in our reserve accounts.

BACKGROUND:

Water and Sewer Capital and Operating Plan Review - Completed

Council has reviewed and requested that the operating and capital budgets for water and sewer budgets for 2026-2030 be incorporated into the 2026-2030 Financial Plan.

Council has also approved utility rate increases for water services of 5% and sewer services of 10%.

General Capital Plan Review

Outstanding budget reviews for the general fund are the next step in the budget process.

1. Review of Critical Projects

The infrastructure/equipment spending plan was developed by staff critically assessing the current state of our equipment & infrastructure and developing a series of projects to address current and future risks to the continuity of service delivery into the future while also addressing strategic objectives identified by Council.

See Attachment 1 for the summary of proposed expenditures and Attachment 2 for details.

2. Project Timing

Projects have been slotted into each year depending on a determination of when optimal timing of expenditures should take place. The costs for planning and design of major projects were front-loaded to be in the best position to capitalize on any grant funding opportunities that might become available over the lifetime of the plan.

3. 2026 and Five-Year Capital Spending

The draft five-year capital plan for general expenditures has spending totalling \$13,648,000 over five years or an average of \$2.7M per year. The 2026 general capital budget request is \$4,672,000.

4. Project Funding – Grants & Debt

Where a project is deemed critical or P1 and reserve funding is inadequate, debt/grant funding will be used. The 2026 plan includes \$1,903,000 in projects that are dependent on grant funding and a \$500,000 debt dependent project (Bush Truck replacement).

5. Impact on Reserves

As per the attached presentation, the 2026 general capital budget requires the use of \$2,269,000 in reserve funding. The forecasted inputs to general reserves in 2026 from the Community Works Fund and the PW Equipment Replacement funding is \$445,360. Prior to the addition of any 2026 general operating surpluses, the 2026 general capital budget would result in a net reduction in general reserves of \$1,823,640.

6. Next Steps

Once approved, the capital budgets for general fund expenditures will be incorporated into the 2026-2030 Financial Plan for the Town.

<i>General:</i>	N/A
<i>Organizational:</i>	N/A
<i>Financial:</i>	N/A
<i>Legal/Statutory Authority:</i>	N/A
<i>Strategic Plan:</i>	Good Governance

REFERRALS:

PUBLIC PROCESS:

COUNCIL REPORT/RESOLUTION HISTORY:

CAO COMMENTS:

Report Approval Details

Document Title:	Draft 2026-2030 Capital Budget for General Fund.docx
Attachments:	- Budget Workshop 3 - General Fund Proposed Capital Plan - 2026-2030.pdf - 2026 Capital Expenditure Details.pdf - Attachment One - 2026-2030 - Capital Budget Summary.pdf - Attachment Two - 2026-2030 Expenditure Details.pdf
Final Approval Date:	Dec 4, 2025

This report and all of its attachments were approved and signed as outlined below:

Rochelle Lougheed - Dec 4, 2025 - 2:30 PM

Wayne Anderson - Dec 4, 2025 - 3:00 PM